

# Charter

## Color Country Fire Operations Committee

### **I. AUTHORITY**

The Color Country Fire Operations Committee (CCFOC) operates under the authority from the Color Country Interagency Fire Managers and the Color Country annual operating plan (CCAOP). This charter is approved annually as part of the CCAOP. The operations committee may revise this charter annually with concurrence from the Color Country Interagency Fire Managers.

### **II. MISSION STATEMENT**

Promote safety, efficiency, professionalism and coordination in Color Country wildfire management operations.

### **III. PURPOSE**

The purpose of the CCFOC is to network and share information on, and coordinate Color Country interagency programs, projects, facilities and resources with the goal of becoming more integrated, safe, effective and cost efficient within fire management operations.

### **IV. OBJECTIVES**

- ❑ Share interagency fire operations information with members of this committee as well as fire managers in the field and in the Utah and Arizona State Office.
- ❑ Promote the safe, correct, and cost effective use of aircraft on an interagency basis.
- ❑ Reduce duplication of programs, resources, equipment and supplies.
- ❑ Support agency goals and objectives.
- ❑ Develop any Aviation programs or platforms that may serve the needs of the Interagency Fire Management Community.
- ❑ Make recommendations to Fire Management Officers.
- ❑ Share information and technology.
- ❑ Assess Color Country wildland fire training needs in conjunction with the Utah and Great Basin training needs analysis.
- ❑ Recommends local wildland fire training needs and schedules to Fire Management Officers for review and input.
- ❑ Maintain a local training network to encourage technology and information transfer between Land management units.
- ❑ Provide feedback through the Management group to ensure consistency in developing or recommending local wildland fire training direction.
- ❑ Coordinate training in the Color Country area.
- ❑ Assist Management group in developing a Color Country trainee assignment list with priorities to facilitate completion of individual task books.

### **V. MEMBERSHIP & STRUCTURE**

#### **A. Membership:**

The CCFOC is made up of representatives from the Bureau of Land Management, Arizona Strip Field Office & Cedar City District, U.S. Forest Service, Dixie National Forest, National Park Service, Zion and Bryce Canyon, and State of Utah, Division of Forestry, Fire, and State Lands, East Zone.

Membership is comprised of Assistant Fire Management Officers (AFMO), Training Officers, Helitack Foreman, Unit Aviation Managers/Specialists, Fire Control Officers (FCO) and Fire Operations Supervisors (FOS).

**B. Structure:**

The CCFOC includes members with the following responsibilities:

**Chairperson:** The chairperson serves a term of two years. The chairperson is responsible for scheduling meetings, developing meeting agendas, facilitating meetings and developing required correspondence to meet CCAC objectives. Meeting notes and pertinent CCAC correspondence are maintained by the Chairperson, or as assigned, as historic documentation to be passed on to the next Chair. The Chairperson will act as the representative to the Color Country Interagency Fire Managers Group.

**Vice-Chairperson:** The Vice-Chair serves to support the Chairperson in developing agendas and facilitating CCFOC meetings, attending other group meetings where CCFOC representation is required, and assists with other duties critical to meeting CCFOC objectives. The Vice-Chair serves as an essential back-up to the Chairperson, and assumes direct leadership in the absence of the Chair.

Both the Chairperson and Vice-Chairperson will rotate out on alternating years to retain consistency in the leadership of this group.

**Representatives:** Committee representation is the key to the success of the CCFOC. One representative for Fire Operations, Aviation and Training shall be assigned to represent their zone in the Color Country. Representatives shall serve a minimum term of two years.

In addition, the following are advisors to the CCFOC:

**Interagency Fire Managers Representative:** One or more representatives from the Interagency Fire Managers Group shall be assigned to attend CCFOC meetings. In addition, the Color Country Interagency Fire Managers Group should designate a back-up to attend in the absence of the primary representative.

**Task Group:** When needed, Task Groups will be identified and selected by the CCFOC. A Chairperson will be assigned to each Task group and the CCFOC and the Chairperson will determine appropriate members; participation by personnel not on the Committee is encouraged.

**C. Committee Tenure:**

**Chairperson:** Serves a one-year term.

**Vice-Chairperson:** Serves as Vice-Chair for one year, and assumes the role of Chairperson the following year when a new Vice-Chair is elected.

**Representatives:** Serves a minimum term of two years. No maximum term with rotation left to discretion of the zone.

**Interagency Fire Managers Representative:** Rotation left to discretion of the Interagency Fire Managers Group

**D. Meetings:**

The committee may assign individuals or the task groups to action items. Upon completion of each action item, the assigned party will be responsible for reporting back to the committee and present the findings or actions at the next scheduled meeting. Emailing the information to the Chairperson may be done as well. Results will be in draft format prior to distribution. A vote of the majority of membership must take place should a recommendation need to be resolved.

The CCFOC will meet at least twice a year. Additional meetings or conference calls will be scheduled as needed. At each meeting, the next meeting date and location will be decided. Meetings year may be organized under the Host field-meeting concept. Under this concept, the committee will travel to a Host field meeting to observe operation bases, dispatch, or project sites and/or look at current issues, concerns in the field of operations.

The objective of these host field meetings is to educate committee members on the wide range of operational issues found in the Color Country Interagency Fire Management Area. The Host zone will be responsible for planning the field trip, and arranging meeting room/lodging. Local training centers or zone facilities should be utilized whenever possible to minimize travel costs.

Local Fire Management Board's line officers and, based upon the subject(s) on the meeting agenda, the respective State or Regional Specialist in that area should be invited to attend meetings.

**VI. Color Country Fire Operations Committee Members 2003**

<b>Zone Representation</b>	<b>Name</b>	<b>Position</b>
FMO Representative	Chris Simonson	FMO, Cedar BLM
South Zone (BLM)	Terry Swinscoe	FOS, AZ Strip BLM
South Zone (USFS)	Jeramie Ybright	FCO, Pine Valley RD
National Park Service	Bruce Fields, James Courtwright	
West Zone (USFS)	Taiga Rohrer	AFMO, Cedar City RD
West Zone (BLM)	Jeff Fedrizzi	AFMO, Cedar BLM
State of Utah		
East Zone (USFS)	Greg Coleman	AFMO, Teasdale RD